

Activity title	Description (scope, objectives, responsibilities, tasks, etc)	Contact name, tel and email	Skills and equipment needed	Time commitment
Buildings	The parish is responsible for monitoring and maintaining the Church, Presbytery (and Community Rooms?). A multi skilled group is required; ideally those with relevant trade skills for undertake small items of work or manage contractors. Also some parishioners may have useful equipment that they could irregularly loan (long ladders, car trailers, etc, etc)	Dennis Slaney / Fr Harry Stratton	Some roles such as changing church light bulbs do not require trade skills but an awareness of health and safety. Needs a small team to meet, plan and cost out the maintenance schedule (Financial approval will remain Fr Harry's responsibility); and then to manage the work this entails, working with diocesan architects and the local regulatory authorities as and where necessary.	Depends on work to be undertaken.
Garden maintenance	The parish is responsible for monitoring and maintaining the grounds of the Church, Presbytery (and Community Rooms?). This requires a small team to keep on top of routine garden maintenance tasks	Dennis Slaney Gardening:- The Walkers	A small team to meet, plan and cost out the maintenance schedule (Financial approval will remain Fr Harry's responsibility); and then to manage the work this entails, working with Fr Harry and the Primary school as and where necessary.	
Cleaners	This is well organised and very effective, but many hands make light work!	Irene Walker	A good number of parishioners of varying ages	Working well on a rota which means their turn comes round every 6 weeks or so.